

Mountain Empire Collaborative Funding Request

Thank you for your interest in the Mountain Empire Collaborative (MEC) and for submitting a fund request. We ask that you read the following guidelines before completing the application. The MEC will consider all requests in a timely manner. The activity or services that you are requesting funds for must support the vision and mission of the MEC. The funds must not wholly support the activity or service; evidence of a share of cost and/or in-kind contribution (matching, leveraging, discount, etc.) must exist before expending MEC resources. Funds will be expended only for an activity or service (funds will not be dispersed as cash to an individual). We ask that you acknowledge MEC as a funding source and place acknowledgement on all promotional material associated with the funded project.

All requests given to the Chair of the MEC will be forwarded to the MEC finance committee for review. The MEC finance committee will present all pre-screened requests to the MEC with their recommendations for funding to undergo a formal approval process by the full collaborative. (A collaborative member applying for funds will not participate in the approval).

Funding requests may not exceed \$500. We suggest that you attend a MEC meeting prior to making a request and that you may be asked to attend to answer any questions regarding your request. Partial funding may be approved by the MEC. A written outcome for your request will be mailed to you with a check made out to grantee within two weeks after notification. Funding may not be requested as part of a lobbying or political support effort.

An invoice or receipts for the project need to be submitted before funding can be sent.

Please submit a brief follow-up report after your activity or service is completed for our auditing purposes. The report should include a summary of the event, number of people served, lessons learned in completion of activity or service and any promotional materials used.

Mission Statement & Goals 2010-2011

Mission Statement: It is the mission of the Mountain Empire Collaborative to sustain and strengthen Mountain Empire's efforts to improve community health and well being by developing thriving communities.

Goals:

1. To share resources amongst community members, agencies, organizations, and schools in order to address the needs of the rural east county residents.
2. To foster community health and well being with a focus on dental, medical, mental health and nutrition.
3. To plan and coordinate educational opportunities and activities for youth, families, and seniors that will develop cohesiveness within and between diverse communities.
4. To support opportunities for youth to achieve their potential through positive relationships, community service and high expectations for individual success.

Mountain Empire Collaborative Funding Application

Organization Name _____

Contact Name _____

Name & Address of Payee _____

_____ **Phone No.** _____

Description of Activity or Service _____

Description of People Served, what will be needed/provided/ and by when _____

Time line for completion of activity/service _____

Proposed budget for expenditure of funds _____

How does this meet MEC's mission _____

Please Submit Invoice and/or Receipts for Payment.

Send request by mail, electronically or in person to
Josh Snyder at jsnyder@sdoyouthservices.org
3845 Spring Dr. Spring Valley or mail SDYS P.O. Box 639 Spring Valley, Ca 91977
or to Carol Lewis at clewis@mtnhealth.org
1620 Alpine Blvd. Ste. 119, Alpine, Ca. 91901
MEC meetings are held at Mtn. Empire High School on the 2nd Monday of each month at 3:00

For office use only: **FUNDING SOURCE:**
MHCS Access to Food **Approved** _____ **SDYS-CSF Funds** _____